1.0 Purpose

The FNH Safety Committee is the committee that is responsible for developing, implementing, and overseeing policies/regulations that are directly relevant to the FNH building to ensure the safety and security of the FNH faculty, staff, and graduate students.

2.0 Objectives

1. To ensure full compliance of UBC policies/regulations governing the safety and security on campus;
2. To develop and implement policies/regulations specifically for FNH building;
3. To oversee the implementation of the safety and security policies and rules.

3.0 Membership

IT technician (Chair): Patrick Leung
Faculty representative: Zhaoming Xu
FNH technician: Peter Hoffman
Staff representative: Shinko Terecio
Technician representative: Lina Madilao
Graduate student representative: TBD

The membership is normally limited to 3 years; but no more than 50% of the members will be rotated out at any given year.

4.0 Procedures

1. Decisions will be made by consensus whenever possible. Where consensus cannot be reached, the Chair will discuss the matter with the Director of the FNH Program for reaching final decision and, if it is necessary, will bring the matter to the monthly FNH program meeting for discussion before reaching final decision.
2. Minutes and Agendas: Minutes will be taken by the Community and distributed among the Committee members and to the Program Director via email. Agenda will be compiled by the Chair in consultation with the Committee members.
### 5.0 Meetings

The Committee will meet two times per year or as needed. Meetings may be cancelled if there are insufficient agenda items.